Oconee Comfort Insulation

Employment Application

Applicant Information

Full Name: _____   Date:_____
     Last   *First*   *M.I.*

Address: _____
     Street Address   *Apartment/Unit #*

          _____
     City   *State*   *ZIP Code*

Phone: _____   Email_____

Date Available: _____   Social Security No.:_____   Desired Salary:$_____

Position Applied for: _____

Are you a citizen of the United States?   YES ☐   NO ☐   If no, are you authorized to work in the U.S.?   YES ☐   NO ☐

Have you ever worked for this company?   YES ☐   NO ☐   If yes, when?_____

Have you ever been convicted of a felony?   YES ☐   NO ☐

If yes, explain: _____

Education

High School: _____   Address:_____

From: _____   To:_____   Did you graduate?   YES ☐   NO ☐   Diploma:_____

College: _____   Address:_____

From: _____   To:_____   Did you graduate?   YES ☐   NO ☐   Degree:_____

Other: _____   Address:_____

From: _____   To:_____   Did you graduate?   YES ☐   NO ☐   Degree:_____

References

Please list three professional references.

Full Name: _____   Relationship: _____

Company: _____   Phone: _____

Address: _____

Full Name: _____   Relationship: _____

Company: _____   Phone: _____

Address: _____

Full Name: _____   Relationship: _____

Company: _____   Phone: _____

Address: _____

Previous Employment

Company: _____   Phone: _____

Address: _____   Supervisor: _____

Job Title: _____   Starting Salary:$ _____   Ending Salary:$ _____

Responsibilities: _____

From: _____   To: _____   Reason for Leaving: _____

May we contact your previous supervisor for a reference?   YES ☐   NO ☐

Company: _____   Phone: _____

Address: _____   Supervisor: _____

Job Title: _____   Starting Salary:$ _____   Ending Salary:$ _____

Responsibilities: _____

From: _____   To: _____   Reason for Leaving: _____

May we contact your previous supervisor for a reference?   YES ☐   NO ☐

Company: _____   Phone: _____

Address: _____   Supervisor: _____

Job Title: _____   Starting Salary:$ _____   Ending Salary:$ _____

Responsibilities: _____

From: _____   To: _____   Reason for Leaving: _____

May we contact your previous supervisor for a reference?

YES ☐   NO ☐

Military Service

Branch: _____   From: _____   To: _____

Rank at Discharge: _____   Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____   Date: _____